

**Mass General Brigham  
Employee Assistance Program  
Work&Life Resource  
Mothers' Corner Room Access Request**

*Congratulations and welcome back! To obtain access to the Mothers' Corner rooms please complete the form and double click the "submit form button" to send via email. If you print the form, please email to motherscorner@partners.org. Note that it can take EAP 24/48 hours to obtain the necessary access. Once the process is complete EAP will email you information pertaining to the room(s). If you have any questions or concerns, feel free to contact us at 866-724-4327. All last-minute requests should be faxed to 617-726-5941.*

**Today's Date:** \_\_\_\_\_ **Date Returning to Work:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Employer (entity):** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_ **Cell**    **Home**    **Work**

**Employee ID #:** \_\_\_\_\_ **User Name:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**BWH Badge #:** \_\_\_\_\_

(located on the back, bottom of the badge and it usually begins with a -22\*\*\*\* or a2-22\*\*\*\*\*)

**Email address:** \_\_\_\_\_

**Mothers' Corner Room Location: (check all that apply)**

**BWFH**

3<sup>rd</sup> & 5<sup>th</sup> floor

**MGH**

101 Merrimac St.

**MGB**

65 Lansdowne Street

**BWH**

1 Brigham Circle

Bigelow 9<sup>th</sup> Floor

100 Cambridge Street

60 Fenwood (BTM) 2<sup>nd</sup> & 3<sup>rd</sup> Fl.

Bigelow 12<sup>th</sup> Floor

Assembly Row

77 Louis Pasteur Ave

Bulfinch

**OTHER**

Chelsea

221 Longwood Ave

CNY Bldg., 149

Danvers

850 Boylston Street

IHP (3 rooms)

CWN 8<sup>th</sup> Floor

Nashua St.

Foxboro

Revere

LL-L1

Simches

Mamava Pod CWN 1<sup>st</sup> Fl.

Wang

Shapiro Center

Yawkey

Thorn Building

Tower

The "Submit Form Button" does not work on Chrome, Firefox or cell phones. However, if using a cell phone, you will need to hit "done" and "reply all" for the document to be sent to EAP.

**For EAP Use Only:**

**Calendar Access Submitted:**    Assembly Row    BTM    One Brigham Circle    Thorn

**Security Access Submitted:**    Assembly Row    BWH    CNY    MGH

**EAP Staff Intake By:** \_\_\_\_\_ **Expert #:** \_\_\_\_\_

[www.eap.partners.org](http://www.eap.partners.org)